



ORDINANCE GOVERNING PARKING, TRAFFIC AND  
THE REGISTRATION OF MOTOR VEHICLES  
FOR THE  
UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE  
2019/2020

AS APPROVED BY THE BOARD OF TRUSTEES  
4/12/19

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BE IT RESOLVED THAT, pursuant to authority vested in it by North Carolina General Statutes 116-44.4 and 116-44.5, Sessions Law 1973 Chapter 495C, the Board of Trustees of The University of North Carolina at Charlotte hereby repeals all provisions of all previous Regulations Governing Traffic, Parking, and Registration of Motor Vehicles for The University of North Carolina at Charlotte and adopts and records in its proceedings the following Ordinances Governing Parking, Traffic, and the Registration of Motor Vehicles for The University of North Carolina at Charlotte in lieu thereof. These Ordinances are intended only to supplement the statewide motor vehicle laws, all provisions of which, under the terms of General Statutes 116-44.4 and 116-44.5, apply to the Campus of The University of North Carolina at Charlotte. From the date of filing a copy of these Ordinances in the office of the Secretary of State these Ordinances shall apply to, and be in effect on all parts of the Campus of The University of North Carolina at Charlotte.

ORDINANCE GOVERNING PARKING, TRAFFIC AND THE REGISTRATION OF MOTOR  
VEHICLES FOR THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE  
2019/2020

ARTICLE I  
GENERAL PROVISIONS

**SECTION 1-1: Definitions**

Words and phrases defined in this section have the meaning indicated below when used in these Ordinances, unless the context clearly requires another meaning:

1. **Academic Year**. August 15 of one year through August 14 of the following year, as defined in the University Academic Calendar.
2. **Account**. A system grouping of related information including individual contact information, Vehicle information, parking privileges, etc.
3. **Administrative Officer**. That person designated by the Chancellor who shall be responsible for implementing and enforcing these Ordinances, except where another person is specified in these Ordinances.
4. **Bicycle**. A device with two or three wheels, a steering handle, one or two saddle seats, and pedals by which the device is propelled, or an electric assisted bicycle, as defined by the NC General Statute 20-4.01. The term "Bicycle" includes:
  - a. **Electric-Assisted Bicycle**. A bicycle equipped with an electric motor of no more than 750 watts, whose maximum speed on a level surface when powered solely by such a motor is no greater than 20 miles per hour.
  - b. **Motor-Driven Bicycle**. A bicycle equipped with a motor that cannot propel the device at a speed greater than 20 miles per hour on a level surface. This term shall not include an electric assisted bicycle as defined in this Ordinance.
5. **Bicycle Locker**. An enclosure for a single bicycle with a door that can be secured by a personal lock.
6. **Bicycle Rack**. A non-moveable, metal furnishing provided for bicycle parking and use of personal locks.
7. **Bike Share**. A University-approved service for renting bicycles to registered operators, inclusive of required hardware such as designated bicycle racks and rentable bicycles. Rental locations may be referred to as Bike Share stations, hubs or racks.
8. **Board of Trustees**. Unless otherwise provided, the Board of Trustees of The University of North Carolina at Charlotte.

9. **Campus**. All property located in and around Charlotte, North Carolina, which is owned by the State of North Carolina and which is under the supervision of the Board of Trustees of The University of North Carolina at Charlotte.
10. **Chancellor**. The Chancellor of the University of North Carolina at Charlotte.
11. **Citation**. Ticket issued (physically or electronically) for a parking or traffic violation of these Ordinances or regulations issued pursuant hereto.
12. **Classification**. A group of individuals who are linked together by similar criteria (i.e. “Faculty”, “Staff”, “Student”, “Visitor”)
13. **Contractor**. A company or individual under contract with the University to provide goods or services to the University.
14. **Crosswalk**. That portion of a roadway ordinarily included within the prolongation or connection of the lateral lines of sidewalks at intersections or any portion of a roadway distinctively indicated for pedestrian crossing by lines or other markings on the surface.
15. **Electric Vehicle Charging Station (EVCS)**. A device used to electrically charge an electric Vehicle while parked in a designated EVCS space.
16. **False Registration**. Possession or display of a UNC Charlotte physical or virtual parking permit that has been duplicated, altered, forged or reported lost or stolen.
17. **Habitual Offender**. Any individual who receives four (4) or more of either or a combination of the following, in a single Academic Year:
  - a. Parking citations, regardless of whether they are paid by the individual; and/or
  - b. Parking and/or restitution payment vouchers that the individual fails to pay.
18. **Intersections**. The area embraced within the prolongation of the lateral curb lines or, if none, then the lateral boundary lines of two or more highways, streets or roadways, which join one another at any angle whether or not one such highway, street, or roadway crosses the other.
19. **Liability**. Legal responsibility by Vehicle ownership, registration, payment, or appeal of citation.
20. **Large Scale Event**. The definition of “Large Scale Event” set forth in University Policy 601.6, Scheduling University Events, shall also apply to these Ordinances.
21. **Mobility Device**. A collective term including the following defined terms: Bicycle, Personal Mobility Device, Personal Motorized Mobility Device, and Shared Mobility Device. For the purposes of these Ordinances, Mobility Devices shall not include personal mobility devices that are otherwise approved and regulated in accordance with a disability accommodation from the Office of Disability Services. All Mobility Devices operating on a Street, Roadway, or Highway are subject to Article IV of these Ordinances.
22. **Operator**. Every individual who shall operate a Vehicle as the owner thereof; or as the agent, employee, or permittee of the owner; or one who is in actual physical control of a Vehicle.
23. **Oversized Vehicle**. A Vehicle or combination of Vehicle and attached accessory such as a trailer that exceeds (18’6”) in length, (7’) in width and (6’8”) in height, requiring more than (1) university standard-sized parking space to park.
24. **Park, Parking**. The standing of a Vehicle, whether occupied or not. "Park" or "parking" does not designate a Vehicle standing temporarily for the purpose of, and while actually engaged in: (1) receiving or discharging passengers; (2) actively loading or unloading merchandise; (3) obeying traffic regulations, signs or signals; or (4) stopping involuntarily due to causes beyond the control of the operator of the Vehicle.
25. **Parking Area**. Any place or area set aside, marked, or intended for parking Vehicles, either permanently or temporarily.
26. **Parking Credential**. The physical form of identification linking a person and/or Vehicle to a specific Virtual Parking Permit / parking account with a set of specific parking privileges.

Examples of a parking credential include but are not limited to: a Vehicle license plate or university ID card.

27. **Parking Meter**. Any electronic or mechanically timed device placed or erected for the regulation of parking by authority of the University. When in operation, a meter shall at all times indicate the balance of legal parking time.
28. **Parking Permit - Physical**. A hang-tag or paper document issued by UNC Charlotte Parking and Transportation Services bearing printed messages, including an expiration date, giving permission to park in designated parking areas.
29. **Parking Permit – Virtual**. An electronic assignment or approval issued by UNC Charlotte Parking and Transportation Services, giving permission to park in designated parking areas.
30. **Parking Space**. Areas designated for Vehicle parking by durably marked white lines on the surface of the street, lot or curb. Each set of parallel white lines will designate a parking space in which one Vehicle may park.
31. **Parking Payment Voucher**. A request for payment of services rendered, issued for but not limited to, daily parking fees incurred in a visitor parking area, auto pay station or meter.
32. **Part-Time Employee**. Any employee who works (29) hours or less per week and is not enrolled in classes.
33. **Personal Mobility Device**. A device used to transport an individual, propelled by human power, which is distinct from a Vehicle as defined in this Section 1-1. (See also Shared Mobility Device below.) Personal Mobility Devices include:
  - a. **Human-Powered Scooter**. A device consisting of a footboard mounted on two wheels and a long steering handle, propelled by resting one foot on the footboard and pushing the other against the ground.
  - b. **In-Line Skates**. A pair of roller skates in which the wheels on each boot are fixed in a single line along its sole.
  - c. **Roller-Skates**. Each of a pair of boots or metal frames fitted to shoes with four or more small wheels, for gliding across a hard surface.
  - d. **Skateboard**. A short narrow board with two small wheels fixed to the bottom of either end, on which a person can ride in a standing or crouching position, propelling themselves by occasionally pushing one foot against the ground.
34. **Personal Motorized Mobility Device**. A device used to transport an individual, propelled by an electric motor or small gasoline engine attached to the device or a combination of electric motor and human power, which is distinct from a Vehicle as defined in this Section 1-1. (See also Shared Mobility Device below.) Personal Motorized Mobility Devices include:
  - a. **E-Scooter**. A device with no more than three twelve-inch or smaller diameter wheels that has handlebars, is designed to be stood upon by the user while riding, and is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed no greater than 15 miles per hour on a paved level surface. The device shall not exceed 50 pounds in weight.
  - b. **Hoverboard / Segway**. A motorized or propellant-driven device consisting of a platform for the feet mounted on two wheels, has no manufacturer-issued Vehicle Identification Number (VIN), and is controlled by the way the rider distributes their weight.
  - c. **Motorized Skateboard / Foot Scooter**. A device, regardless of the number of its wheels in contact with the ground, that (i) has no seat, but is designed to be stood upon by the operator, (ii) has no manufacturer-issued Vehicle Identification Number (VIN), and (iii) is powered by an electric motor having an input of no more than 1,000 watts or a gasoline engine that displaces less than 36 cubic centimeters. "Motorized Skateboard/oot Scooter" may include devices with or without handlebars, but does not include "E-Scooters."

35. **Public Vehicular Area.** Any drive, driveway, road, roadway, street, or alley upon the grounds and premises of the University.
36. **Registered Vehicle.** Any Vehicle registered with UNC Charlotte Office of Parking and Transportation Services by means of the purchase or issuance of a Parking Permit.
37. **Reserved.** Any space that has been signed as “RESERVED” for an individual, for a campus entity, for a campus event, or for a service.
38. **Restitution Payment Voucher.** A request for payment of theft, mis-use or damage to University property associated with the parking operation such as but not limited to, damage to an immobilization device, running through and damaging a barrier gate arm or physical abuse of parking equipment.
39. **Restricted.** Any space, lot or deck that has been designated for a specific use and so signed by Parking and Transportation Services, including but not limited to, Premium Parking, Athletic or other Event, Departmental use, Construction use or other specific use.
40. **Service Vehicles** (*see University Policy 604.3, Service Vehicles on Campus*). Service Vehicles are any means of transportation owned by the University, other State agency, or contractor that are used on Campus in the conduct of University business, including, but not limited to, the following:
  - a. Utility/golf carts;
  - b. Other “unlicensed off-the-road Vehicles”;
  - c. Three (3), four (4), and six (6) wheel Vehicles;
  - d. Electric or gas powered, and alternative fuel Vehicles used for transportation of people, equipment, products, etc.;
  - e. Segways; and
  - f. Vehicles of contractors or vendors working on Campus.

*Admissions Tour Trams operated by the Office of Undergraduate Admissions and paratransit Vehicles operated by Parking and Transportation Services are not considered Service Vehicles for the purposes of these Ordinances.*

41. **Shared Mobility Device.** A device used to transport an individual or individuals which can be shared among a group of users, typically through a common provider associated with the University’s Shared Mobility Device program, by use of technology. Shared Mobility Devices include but are not limited to: Bicycles, Pedal-Assist Bicycles and E-Scooters.
42. **Sidewalk.** All property along or by any street, highway, or roadway which is intended for pedestrian use and which lies between the curb line or lateral line; or any street, highway, or roadway and the line at which the use of property for purposes other than pedestrian traffic ends. This includes areas designated as greenways.
43. **Staff Member.** All full-time, part-time, temporary (including adjunct faculty), and permanent employees of The University of North Carolina at Charlotte and all employees of other entities providing contracted services.
44. **Standing or Stopping.** The complete cessation of movement for any reason, impeding regular traffic flow or access, including but not limited to loading/unloading and/or pedestrian drop off or pickup.
45. **Stop.** The complete cessation of movement.
46. **Street, Highway, or Roadway.** The entire width of every way or place of whatever nature designed or marked by proper authorities for vehicular travel. Any Vehicle or Mobility Device operating on a Street, Highway, or Roadway shall be subject to Article IV of these Ordinances.
47. **Student.** Any person who has been properly admitted as a student to UNC Charlotte.

- a. **Commuter**. A registered student who has not contracted to live on Campus.
  - b. **Resident**. A registered student who is contracted to live on Campus and is assigned to reside in Campus housing.
  - c. **Greek**. A registered student who is contracted to live on Campus and is assigned to reside in Greek Village.
  - d. Any UNC Charlotte Temporary or Part-Time employee registered for seven (7) or more credit hours per semester will be classified as a student for issuance of a Virtual or Physical Parking Permit.
48. **Traffic Offense**. Any moving violation under these Ordinances. Traffic Offenses are enforced by Police and Public Safety.
49. **University**. Unless otherwise provided, The University of North Carolina at Charlotte.
50. **University Police**. The Campus law enforcement agency authorized by N.C. General Statutes § 116-40.5.
51. **University Property**. Property that is owned or leased in whole or in part by the State of North Carolina and which is subject to the general management and control of the Board of Trustees of The University of North Carolina at Charlotte.
52. **Unregistered Vehicle**. Any Vehicle not registered to UNC Charlotte Office of Parking and Transportation Services through purchase of a parking permit.
53. **Vehicle**. The term "Vehicle," as used in these Ordinances, shall mean every device in, upon, or by which any person or property is or may be transported or drawn upon a Street, Highway, or Roadway and are not otherwise defined in these Ordinances. A "Vehicle" shall not include a device that is designed for and intended to be used as a means of transportation for a person with a mobility impairment. The term "Vehicle" includes, but is not limited to, the following:
- a. **Autocycle**. A three-wheeled Vehicle that has a steering wheel and seating that does not require the operator to straddle or sit astride and is manufactured to comply with federal safety requirements for motorcycles.
  - b. **Automobile**. A Vehicle, typically with four wheels, powered by an internal combustion engine or electric motor, designed for operation on ordinary roads, and able to carry a small number of people. Automobiles include, but are not limited to: sedans, coupes, SUVs, trucks & vans.
  - c. **Moped**. A Vehicle, other than a motor-driven bicycle or electric assisted bicycle, that has two or three wheels, no external shifting device, a motor that does not exceed 50 cubic centimeters piston displacement and cannot propel the Vehicle at a speed greater than 30 miles per hour on a level surface. The motor may be powered by electricity, alternative fuel, motor fuel, or a combination of each.
  - d. **Motorbike**. Any motorcycle that has a gasoline engine that (i) displaces less than 150 cubic centimeters; (ii) has a seat less than 24 inches in height, measured from the middle of the seat perpendicular to the ground; and (iii) has no manufacturer-issued Vehicle identification number.
  - e. **Motorcycle**. Vehicles having a saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, excluding Vehicles while being used by law-enforcement agencies.
54. **Vehicle Tailgating**. The act of improperly entering or exiting a controlled area by following too closely to the Vehicle in front, forcing the barrier gate to not fully close between Vehicles or not permitting the rear license plate of the front Vehicle to be read.
55. **Vendor**. Any person on the Campus of The University of North Carolina at Charlotte who is neither a student nor a staff member, but in providing goods or services for the Campus qualifies



for the purchase of a vendor Parking Permit. Vendors do not receive commission from sales or services rendered.

56. **Violation; Violate.** An act prohibited by or inconsistent with these Ordinances or other law or failure to act in accordance with these Ordinances or other law.
57. **Visitor.** Any person on the Campus of The University of North Carolina at Charlotte who is neither a student nor a faculty or staff member and is not otherwise defined in these Ordinances.
58. **Walk or Walkway.** A path or route designed for or marked by proper authorities for exclusive use of pedestrians.

### **SECTION 1-2: Authority; Delegation of Authority**

1. The Chancellor is authorized to adopt and promulgate such rules and regulations and to establish such administrative procedures as he/she may deem necessary or advisable for the administration, interpretation, and enforcement of these Ordinances.
2. The Chancellor shall exercise his discretion and authority in such a manner as to ensure the proper conduct of the necessary business of the University, as well as the effective utilization and control of the available parking areas and facilities on the Campus of the University for the benefit and maximum convenience of faculty and staff members, students and visitors.
3. The Chancellor shall delegate to the Vice Chancellor for Business Affairs, hereinafter referred to as Administrative Officer, or his/her appointed delegate, the responsibility for oversight of the implementation, administration and enforcement of the provisions of these Ordinances.
4. The Department of Police and Public Safety and the Office of Parking and Transportation Services, under the supervision of the Administrative Officer or his/her appointed delegate and to the extent permitted by law, are authorized to enforce these Ordinances and all applicable state, county and municipal laws and ordinances, to assist in the prosecution of persons charged with violations of state, county and municipal laws and ordinances, and to investigate accidents occurring on Campus.

### **SECTION 1-3: Posting Notice of Ordinance and Regulations**

1. The Administrative Officer or his/her appointed delegate shall cause to be posted a public notice of these Ordinances and any regulations issued pursuant hereto. Once posted, these restrictions are in effect at all times unless otherwise stated.

### **SECTION 1-4: Publications of Ordinance and Regulations**

1. The Administrative Officer or his/her appointed delegate shall cause copies of these Ordinances and any regulations issued pursuant hereto to be made available to faculty, staff, and students of the University.

### **SECTION 1-5: Violation of Ordinance**

1. Violations of these Ordinances shall result in civil penalties and/or appropriate administrative sanctions.

### **SECTION 1-6: Filing of Ordinance and Regulations**

1. A certified copy of these Ordinances and any regulations issued hereunder shall be filed in:

- a. the Office of the Secretary of the State of North Carolina;
- b. the Office of the President of The University of North Carolina;
- c. the Office of the Chancellor of The University of North Carolina at Charlotte;
- d. the Office of the UNC Charlotte Director of Public Safety;
- e. the Office of Business Affairs; and
- f. the Office of Student Affairs.

### **SECTION 1-7: Liability; Application and Responsibility**

1. The University assumes no liability or responsibility for damage or theft to any Vehicle parked in or on University properties subject to the jurisdiction or control of the Board of Trustees.
2. The provisions of these Ordinances shall apply to all operators of all Vehicles, public and private, and they shall be enforced twenty-four hours a day unless otherwise specified by these Ordinances. No person shall violate any of the provisions of these Ordinances except as otherwise permitted by these Ordinances, North Carolina General Statutes, or police officers and other authorized officials.
3. The operator of any Vehicle shall obey the lawful instruction of any police officer, parking enforcement officer, official traffic signs or control devices appropriately placed and in accordance with provisions of these Ordinances.
4. The faculty or staff member or student to whom a Vehicle Virtual or Physical Parking Permit is issued as herein provided shall be responsible for parking violations of the Vehicle for which the Virtual or Physical Parking Permit is issued.
5. Upon separation from the University, parking privileges will be terminated under guidelines provided by the Administrative Officer or appointed delegate. Faculty, staff or student must notify PaTs upon separation and is responsible for any new parking violations associated with the Parking Permit until separation notification (and return of physical parking permit if applicable) is received by PaTS. Upon separation notice and physical permit (if applicable) being received, faculty, staff or student is still responsible for any outstanding account balances.
6. All faculty, staff, and students are responsible for maintaining an accurate permanent address, phone number and email address with PaTS, including after their relationship with the University has ended. PaTS is not responsible for any communication to the individual that has been sent to an improper address on file (physical or email) due to the individual not providing current information.
7. Any citation received by a Vehicle not registered with the Office of Parking and Transportation Services will be billed to the owner of the Vehicle or to a son, daughter, spouse, or ward of the registered owner, if such person is employed with or enrolled in the University. This information is obtained from the Department of Motor Vehicles.

### **SECTION 1-8: Rules of Evidence**

1. Evidence that a motor Vehicle was found parked or unattended in violation of these Ordinances is prima facie evidence that the Vehicle was parked by:
  - a. the person holding a University Virtual or Physical Parking Permit for the Vehicle; or
  - b. if no University Virtual or Physical Parking Permit has been issued for the Vehicle and the Vehicle is not registered with the University, the person in whose name it is registered with the North Carolina Department of Motor Vehicles or the corresponding agency of another state or nation; or

- c. a son, daughter, spouse, or ward of the registered owner, if such person is employed with or enrolled in the University.

### **SECTION 1-9: Utilization of Funds**

1. The funds, which accrue from the sale of Virtual or Physical Parking Permits, shall be used:
  - a. to defray the cost of administering and enforcing ordinances adopted pursuant to these Ordinances;
  - b. to develop, maintain, and supervise parking areas and facilities;
  - c. to provide bus service or other transportation systems and facilities including payments to any public or private transportation system serving University faculty, staff, or student members;
  - d. as a pledge to secure revenue bonds for parking facilities; and
  - e. for other purposes related to parking, traffic and transportation on Campus.

## **ARTICLE II VIRTUAL OR PHYSICAL PARKING PERMITS**

### **SECTION 2-1: Registration and Issuance of Virtual or Physical Parking Permits**

1. In order to relieve and control the congested traffic conditions on Campus, any faculty or staff member or student who owns or operates one or more Vehicles on Campus (including motorcycles, motorbikes, and mopeds) must register his/her motor Vehicle(s) with the Administrative Officer or his/her appointed delegate. Presentation of state Vehicle registration or appropriate proof of ownership may be required.
2. Virtual and Physical Parking Permits are intended to support general access to workplaces and classrooms but do not guarantee the available space will be in close proximity to the desired location.
3. During Large Scale Events, the Administrative Officer, or his/her designee, reserves the right to remove any parking spaces for normal or reserved permitted use and designate the spaces as restricted for event parking. Every effort will be made to provide alternative parking for those who desire to access Campus academic facilities or workspace during a Large Scale Event.
4. It shall be the responsibility of the faculty, staff or student to provide accurate and up to date Vehicle and contact information when obtaining a Virtual or Physical Parking Permit and to ensure that any changes are reported to Parking and Transportation Services to keep account information current.
5. No faculty, staff member, or student may register a Vehicle not owned by that individual, his/her spouse, a parent or guardian, or assigned to the individual by his/her employer (proof of employment will be required).
6. A Vehicle may be assigned to multiple accounts so long as the accounts are properly associated with the Vehicle (See Section 2-1(5) and Section 2-1(13-14)).
7. Only (1) Vehicle associated with the same account is permitted to park on campus at the same time (in locations other than visitor parking areas). If multiple Vehicles associated with the same account are found to be on campus at the same time (in locations other than visitor parking areas), citations may be written to ALL Vehicles associated with the same account on campus at the same time.
8. Because Dealer License Plates may be moved from one Vehicle to another Vehicle without changing registration, Parking and Transportation Services requires the Vehicle operator to

- contact the PaTS Communication Center with Vehicle and license plate information so it can be temporarily linked to the Vehicle operator’s parking account on a temporary basis for only the amount of time the Vehicle will be used. Failure to inform Parking and Transportation Services of the use of a Vehicle with dealer plates may result in the Vehicle operator being responsible for citations associated with the dealer Vehicle that were not incurred by the Vehicle operator.
9. The Administrative Officer or his/her appointed delegate shall have the authority to establish the number of Vehicles which any faculty or staff member or student may register and operate pursuant to these Ordinances.
  10. Customers who have a Vehicle with a temporary tag will need to use the last eight (8) digits of the Vehicle’s Vehicle Identification Number (VIN) when adding the Vehicle to their account.
  11. Except as otherwise provided in these Ordinances, faculty and staff members and students *must* purchase a Virtual or Physical Parking Permit to park on Campus. Upon agreement to the parking terms and conditions and payment of the appropriate fees, Parking and Transportation Services shall issue an individual a Virtual or Physical Parking Permit. The parking permit entitles the individual to park in designated campus parking areas but does not entitle the parking permit holder to a reserved space within said parking areas, except as provided in these Ordinances.
  12. Faculty, staff, and students may register additional Vehicles to their Virtual or Physical Parking Permit online or by notifying Parking and Transportation Services and supplying the required information as described in these Ordinances.
  13. Adding Vehicles to Faculty/Staff parking accounts:
    - a. Up to three (3) Vehicles per Virtual or Physical Parking Permit may be registered at one time to any Faculty/Staff account. However, only one (1) Vehicle is permitted to park on campus at any given time (unless parking in a visitor parking area with proper visitor parking fees being paid).
    - b. If the same Vehicle is being registered to two (2) different accounts within the same classification (i.e. spouses who are both Faculty/Staff), parking privileges associated with the account which lists the shared Vehicle as the “primary” Vehicle will supersede any other privileges.
    - c. Vehicles cannot be shared between different accounts outside the same classification (i.e. parent is Faculty/Staff, son/daughter is Student). Temporary exceptions to this policy must be granted by the Director of Parking and Transportation Services or their designee.
    - d. Vehicles assigned to multiple accounts must be properly associated with those account holders (See Section 2-1(5)).
  14. Adding Vehicles to Student parking accounts
    - a. Up to two (2) Vehicles per Virtual or Physical Parking Permit may be registered at one time to any Student account. However, only one (1) Vehicle is permitted to park on campus at any given time (unless parking in a visitor parking area with proper visitor parking fees being paid).
    - b. One (1) Vehicle can only be associated with one (1) student account and cannot be shared between other student accounts. Vehicles also cannot be shared between different accounts outside the same classification (i.e. parent is Faculty/Staff, son/daughter is Student). Temporary exceptions to this policy must be granted by the Director of Parking and Transportation Services or their designee.
    - c. Vehicles assigned to multiple accounts must be properly associated with those account holders (See Section 2-1(5)).

15. Only one Vehicle per Virtual or Physical Parking Permit shall be operated on Campus at one time. If operation of more than one Vehicle on Campus at the same time is necessary, faculty and staff members and students must purchase a full-fee Virtual Parking Permit for each Vehicle.
16. Full-Year Virtual Parking Permits issued at the beginning of the Academic Year are valid until the day prior to the beginning of the next Academic Year.
17. Partial-Year Virtual Parking Permits are valid until the end date stated during purchase.
18. Physical Parking Permits are valid until the stated expiration date on the Physical Parking Permit.
19. No Virtual or Physical Parking Permit shall be issued to a student until the student requesting the Parking Permit provides the name of his/her insurer, the policy number under which the student has financial responsibility, and certification that the Vehicle is insured at the levels set out in North Carolina General Statutes 20-279, or agrees to terms and conditions if ordering on-line
20. Official state Vehicles that park in assigned spaces or assigned parking areas must be registered with Parking and Transportation Services. The department to which the Vehicle is assigned will register the Vehicle's state-issued license plate number, which will serve as the Vehicle's virtual permit. If the Vehicle does not have a state-issued license plate (i.e. electric carts, utility/golf carts), a University-issued license plate must be purchased through Parking and Transportation Services.
21. The Administrative Officer or his/her designee may prohibit issuance of a Virtual or Physical Parking Permit until all outstanding fines and fees are paid.

## **SECTION 2-2: Parking Permit and Other Fees**

1. The Administrative Officer or his/her appointed delegate is hereby authorized and directed to collect Parking-related fees.
2. Full-Year Virtual Permits - The Full-Year Virtual Parking Permit fee for Vehicles shall be paid at the beginning of the Fall Semester of each year; or when any person first becomes a faculty or staff member or student of the University; or when a Vehicle is first acquired by a faculty or staff member or student and at the beginning of the Fall Semester of each year thereafter.
3. Semester Virtual Permits – The Semester Virtual Parking Permit fee for Vehicles shall be paid at the beginning of each Semester needed.
4. Purchase of a Virtual or Physical Parking Permit may be made with cash, check, money order, Visa, MasterCard, American Express, or 49er ID account.
5. Payroll deduction may be used as an approved payment method for qualified Permanent Faculty and Staff who purchase an annual Virtual Parking Permit. If employee cancels their Virtual Parking Permit during the academic year, then decides to purchase the Virtual Parking Permit again later in the same academic year, the pro-rated cost of the new Virtual Parking Permit must be paid in full at time of purchase. Payroll deduction will not be an option for the remainder of the academic year.
6. If an Annual Virtual Parking Permit is purchased via payroll deduction, the total cost of the permit at time of purchase will be divided equally among the number of remaining pay periods between time of purchase and May 30 of the current academic year or the expiration date of an employee's contract, whichever comes first.
7. Recurring Credit Card-on-File payments may be used as an approved payment method for qualified transactions.

8. Pursuant to University Policy 601.8, Appropriate Use of University Funds, no University fund type may be used for purchase of personal Virtual or Physical Parking Permits.
9. The schedule of fees is as follows:

\$480	per Academic Year beginning with the Fall Semester
\$345	for the period beginning with the Spring Semester and ending with the beginning of the next Fall Semester
\$300	for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester
\$195	for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester
\$120	for the period beginning with a Summer Session and ending with the same Summer Session.
\$360	for Commuter and Faculty/Staff only per academic year beginning with the Fall Semester, valid only in Lot 6A
\$230	for Commuter and Faculty/Staff only for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester valid only in Lot 6A
\$310	for Commuter and Faculty/Staff only for the period beginning with Spring Semester and ending with the beginning of the next Fall Semester valid only in Lot 6A
\$140	for Commuter and Faculty/Staff only for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester valid only in Lot 6A
\$360	for Commuter only per academic year beginning with the Fall Semester, valid only in North Deck
\$230	for Commuter only for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester valid only in North Deck
\$310	for Commuter only for the period beginning with Spring Semester and ending with the beginning of the next Fall Semester valid only in North Deck

\$140	for Commuter only for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester valid only in North Deck
\$225	for Commuter and Faculty/Staff only per academic year beginning with the Fall Semester, valid only in Lot 27
\$125	for Commuter and Faculty/Staff only for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester valid only in Lot 27
\$195	for Commuter and Faculty/Staff only for the period beginning with Spring Semester and ending with the beginning of the next Fall Semester valid only in Lot 27
\$78	for Commuter and Faculty/Staff only for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester valid only in Lot 27
\$290	for night students only for the Academic Year beginning with the Fall Semester and only after 3:00 pm in parking areas designated for Commuter Students
\$160	for night students only per semester (Fall or Spring) or per Summer Term (both sessions) and only after 3:00 pm in parking areas designated for Commuter Students
\$255	for night students only for the period beginning with Spring Semester and ending with the beginning of the next Fall Semester valid only after 3:00 pm in parking areas designated for Commuter Students
\$98	for night students only for the period beginning with a Summer Session and ending with the same Summer Session and only after 3:00 pm in parking areas designated for Commuter Students
\$205	For Commuter Students per semester (Fall or Spring) valid two days per week, only in parking areas designated for Commuter Students
\$260	For Part-Time Faculty/Staff (up to 29hrs/wk) NOT enrolled in classes per academic year
\$145	For Part-Time Faculty/Staff (up to 29hrs/wk) NOT enrolled in classes for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the

	period beginning with the Spring Semester and ending with the beginning of the first Summer Semester
\$215	For Part-Time Faculty/Staff (up to 29hrs/wk) NOT enrolled in classes for the period beginning with Spring Semester and ending with the beginning of the next Fall Semester
\$83	For Part-Time Faculty/Staff (up to 29hrs/wk) NOT enrolled in classes for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester
\$125	Mopeds & Motorcycles per Academic Year beginning with the Fall Semester for parking ONLY in designated Moped / Motorcycle parking spaces
\$78	Mopeds & Motorcycles per Academic Year for the period beginning with the Spring Semester and ending with the beginning of the next Fall Semester for parking ONLY in designated Moped / Motorcycle parking spaces
\$52	Mopeds & Motorcycles per Academic Year for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester for parking ONLY in designated Moped / Motorcycle parking spaces
\$160	for premium gated access per Academic Year beginning with the Fall Semester with purchase of primary permit
\$88	for premium gated access for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester
\$78	for premium gated access for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester
\$115	for premium gated access for the period beginning with the Spring Semester and ending with the beginning of the next Fall Semester with purchase of primary permit
\$30	for Commuter and Faculty/Staff upgrading remote permit (Lot 6A, Lot 27 & North Deck) to standard Commuter and Faculty/Staff permit beginning Summer Semester and ending with the beginning of the next Fall Semester
\$60	Annual Shared Mobility Device Registration Fee (per device)
\$20	fee for lost payment ticket at a visitor parking area



\$20	fee for Parking Payment Voucher
\$8	for a faculty/staff or student daily Temporary Virtual or Physical Parking Permit (priced per day)
\$6	for a daily event parking permit purchased by UNCC Department (priced per day)
\$10	Contractor / Vendor Permit (priced per day)
\$85	for Immobilization device (boot) removal
\$50	Mobility Device Impound Release Fee
\$25	Mobility Device Daily Impound Storage Fee (applied after initial 24-hour period)
\$25	Permit Refund Administrative Fee
\$20	Credit Card-on-File Setup Fee (priced annually)
\$30	University-Issued License Plate Parking Credential
\$2.50	for one half (1/2) hour while parking in a visitor parking space in an un-gated area controlled by parking meters or mobile payment.
\$5	for the first hour while parking in a visitor parking space in an area controlled by parking gates, parking meters or mobile payment.
\$2	for each additional hour, after the first hour, while parking in a visitor parking space in an area controlled by parking gates, parking meters or mobile payment.
\$15	Maximum daily fee (per day) while parking in a visitor parking space in an area controlled by parking gates.
\$5	each hour during peak hours (6a-5p, M-F) while parking in a mixed-use facility allowing visitor parking during off-peak hours, but permit parking only during peak hours. The maximum daily fee does not apply in this instance during peak hours. Parking in this type of facility during off-peak hours will incur standard hourly parking rates. <b>Vehicle may also be cited, booted or towed if parked in this type of facility during peak hours.</b>
\$250	per Academic Year beginning with the Fall Semester for all <b>reserved parking spaces</b> except those reserved for Handicapped patrons and State or University department

	owned Vehicles; <b>this fee is in addition to the applicable Vehicle permit fee.</b>
\$150	for the period beginning with the Spring Semester and ending with the beginning of the next Fall Semester for all <b>reserved parking spaces</b> except those reserved for Handicapped patrons and State or University department owned Vehicles; <b>this fee is in addition to the applicable Vehicle permit fee.</b>
\$110	for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester for all <b>reserved parking spaces</b> except those reserved for Handicapped patrons and State or University department owned Vehicles; <b>this fee is in addition to the applicable Vehicle permit fee.</b>
\$250	Reserved Parking Space Assignment Fee (One-Time)

10. The Board of Trustees may approve changes in the schedule of fees at any time prior to the semester or summer session during which the changes are to be effective.
11. Failure to make fee payments, acts of fraud, returned checks, chargebacks, or other actions that result in non-payment may result in the University sending the amount owed through student accounts (Student), payroll (Faculty/Staff) or third-party billing and collections.

**SECTION 2-3: Refunds**

1. Full-Year Virtual Parking Permits are sold at full price for the entire Academic Year or prorated for a portion thereof. Students who graduate in December, transfer, or withdraw prior to expiration of a Parking Permit may apply for a prorated refund. Faculty and staff members who terminate employment prior to expiration of a Parking Permit and have paid for their Parking Permit by cash, check or credit card, may apply for a prorated refund. Permits purchased via Payroll Deduction are not eligible for a prorated refund.
2. All Virtual and Physical Parking Permit sales include a nonrefundable administrative fee of \$25.00.
3. The Administrative Officer or his/her appointed delegate may grant refunds in special circumstances on a case-by-case basis.
4. If a student withdraws from the University and has been assigned a physical or virtual parking permit, the student must return the physical permit to Parking and Transportation Services or contact Parking and Transportation Services with the request for return of the virtual parking permit upon withdrawal. If the student qualifies for a prorated refund, the refund will be based on the date the permit is returned to the office or when the office was contacted regarding return of the virtual parking permit.
5. Refunds are not granted for Temporary Parking Permits.
6. Refunds are granted as shown on the prorated refund schedule.
7. Once validated parking exit tickets are purchased and delivered, refunds are not granted for such tickets.
8. The University will honor an approved request for a refund upon proof of liquidation of all debts to the University.
9. The University will issue refunds by:

- a. check mailed to the Parking Permit purchaser if permit was initially purchased by cash or check.
  - b. credit if permit was initially purchased by credit card, only to the credit card with the same account number used at initial purchase.
  - c. payroll deposit, if permit was purchased by a payroll deduction.
10. See schedule below for prorated refund amounts.

<b>REFUND SCHEDULE</b>	
<b>2019/2020 WEEK</b>	<b>Refund Amount \$14.00/Week</b>
26-Aug	* \$455.00
2-Sep	\$441.00
9-Sep	\$427.00
16-Sep	\$413.00
23-Sep	\$399.00
30-Sep	\$385.00
7-Oct	\$371.00
14-Oct	\$357.00
21-Oct	\$343.00
28-Oct	\$329.00
4-Nov	\$315.00
11-Nov	\$301.00
18-Nov	\$287.00
25-Nov	\$273.00
2-Dec	\$259.00
9-Dec	\$245.00
16-Dec	\$231.00
6-Jan	** \$217.00
13-Jan	\$203.00

20-Jan	\$189.00
27-Jan	\$175.00
3-Feb	\$161.00
10-Feb	\$147.00
17-Feb	\$133.00
24-Feb	\$119.00
2-Mar	\$105.00
9-Mar	\$91.00
16-Mar	\$77.00
23-Mar	\$63.00
30-Mar	\$49.00
6-Apr	\$35.00
13-Apr	\$21.00
20-Apr	\$7.00
<b>* Minus \$25.00 Administrative Fee</b>	
<b>** Note: Extension for Winter Break Closing</b>	

**SECTION 2-4: Replacement Process and Fees**

1. Persons who sell or otherwise dispose of a Vehicle and replace that Vehicle with another Vehicle may make changes to their parking account on-line, at the Parking and Transportation Services Office, by phone call to the Parking and Transportations Services Office or by email request to unccpark@uncc.edu.
2. Persons who sell or otherwise dispose of a Vehicle are still responsible for any fees and/or fines associated with that Vehicle’s license plate until person updates their Vehicle information in their parking account.

**SECTION 2-5: Assigned Parking Areas**

1. Virtual or Physical Parking Permits issued will consist of certain parking privileges which would fall in to one or more of the following categories. A Virtual or Physical Parking Permit shall be valid only for the registered Vehicle(s) and license plate(s) (if a Virtual Parking Permit) and for the following designated area(s) for which it is issued:

- a. "C" parking designation is issued only to eligible Commuter Students as defined in Section 1-1(47) of these Ordinances and is valid in areas designated by the Administrative Officer or his/her appointed delegate.
- b. "FE" parking designation is issued only to eligible Faculty Emeritus and is valid in gated areas and any non-reserved space designated by the Administrative Officer or his/her delegate.
- c. "FS" parking designation is issued only to eligible faculty and staff members and is valid in non-premium gated areas or any non-reserved space designated by the Administrative Officer or his/her appointed delegate.
- d. "FSC" parking designation is issued only to eligible faculty and staff members assigned to the Center City Building valid in the designated faculty/staff parking area, also valid on UNC Charlotte main Campus in all faculty/staff designated parking areas as defined in c. above.
- e. "DS" parking designation is issued to eligible dining services staff members and is valid in Dining Services Reserved areas or any faculty/staff space (as described in 2-5(1)(c) above) or as designated by the Administrative Officer or his/her appointed delegate
- f. "HS" parking designation is issued to eligible housing services staff members and is valid in Housing & Resident Life Reserved areas or any faculty/staff space (as described in 2-5(1)(c) above) or as designated by the Administrative Officer or his/her appointed delegate.
- g. "M" parking designation is issued to eligible motorcycle and/or moped owners and is valid in areas designated for motorcycles and/or mopeds only.
- h. "N" parking designation is issued only to faculty, staff and commuter students. "N" permits are valid between 3:00 p.m. and midnight in commuter lots and between 6:00 p.m. and midnight in available faculty/staff and resident student lots.
- i. "P" parking designation is issued to eligible part-time employees and is valid in areas designated by the Administrative Officer or his/her appointed delegate.
- j. "R" parking designation is issued only to eligible resident students as defined in Section 1-1(47) of these Ordinances and is valid in areas designated by the Administrative Officer or his/her appointed delegate.
- k. "G" parking designation is issued only to eligible Greek Village resident students as defined in Section 1-1(47) of these Ordinances and is valid in areas designated by the Administrative Officer or his/her appointed delegate.
- l. "6A" parking designation is issued only to eligible faculty/staff and Commuter Students and valid only in lot 6A or as designated by the Administrative Officer or his/her appointed delegate
- m. "27L" parking designation is issued only to eligible faculty/staff and Commuter Students, valid only in the remote section of Lot 27, or as designated by the Administrative Officer or his/her appointed delegate
- n. "ND" parking designation is issued only to eligible Commuter Students, valid only in North Deck, or as designated by the Administrative Officer or his/her appointed delegate
- o. Temporary Parking Permits - See Section 2-6.
- p. Carpool Parking Permits - See Section 2-7.
- q. Special, Oversized Vehicle, Visitor and Conference Parking Permits - See Section 2-9
- r. Additional Virtual and Physical Parking Permit types may be created by the Administrative Officer or his/her delegate as deemed necessary to accommodate UNC Charlotte Campus parking needs, including but not limited to:
  - i. Off-Campus sites as leased by UNC Charlotte
  - ii. remote parking areas located on Campus

2. A map depicting the parking areas is available at Parking and Transportation Services and online at <http://www.pats.uncc.edu>.
3. Parking areas may be changed or modified, temporarily or permanently, as deemed necessary by the Administrative Officer or his/her appointed designee.

### **SECTION 2-6: Temporary Virtual and Physical Parking Permits**

1. Faculty, Staff and Students who have already purchased a current Virtual Parking Permit and who need to drive another Vehicle not already associated with their account on a temporary basis should call the Parking and Transportation Services Communication Center to temporarily add the Vehicle to their account.
2. Vehicles can be temporarily added and subtracted from a Faculty, Staff or Student's parking account by accessing their account on-line, so long as the following requirements are met:
  - a. The maximum number of Vehicles on their account has not yet been reached (Section 2-1(13-14)).
  - b. The temporary Vehicle is associated with the account holder as stated in Section 2-1(5)
  - c. Temporary Vehicle is not already linked to another account (if a Student account).
3. Temporary Virtual Parking Permits will inherit the same parking privileges as the primary Vehicle listed on the parking account and must follow the same guidelines described in Section 2-1(7).
4. Individuals who do not have a current Virtual Parking Permit can purchase temporary virtual daily parking permits as defined in Section 2-2 by logging-in to their on-line parking account (or creating a parking account on-line). Temporary virtual daily parking permits can also be purchased at the Parking and Transportation Services office.
5. The Administrative Officer may delegate the authority to issue Temporary Parking Permits for other purposes under guidelines provided by the Director of Parking and Transportation Services. Temporary Physical Parking Permits may be issued by Parking and Transportation Services or delegated authority and must comply with the following:
  - a. must be dated.
  - b. must indicate the parking area(s) in which parking is authorized.
  - c. must be signed by an individual authorized to grant the parking permit by these Ordinances.
  - d. do not authorize free parking in a metered zone.
  - e. may not be altered in any way.

### **SECTION 2-7: Carpool Parking Permits**

1. If a group of two or more faculty or staff members who have similar schedules on the same campus; or commuter students who have classes at least 3 days per week and share the same class schedule, desire to carpool to the University or register more than one Vehicle they must purchase one Virtual Carpool Parking Permit which can be used on any one of the carpool Vehicles registered with the Parking and Transportation Services.
  - a. This section is not intended to promote permit sharing, but to reduce Vehicles on campus by riding together.
2. Virtual Carpool Parking Permits are valid in designated parking areas as authorized by the Administrative Officer or his/her appointed delegate.
3. The schedule of fees for Virtual Carpool Parking Permits is as follows:

\$480	per Academic Year beginning with the Fall Semester;
\$300	for the period beginning with the Fall Semester and ending with the beginning of Spring Semester OR for the period beginning with the Spring Semester and ending with the beginning of the first Summer Semester
\$195	for the period beginning with a Summer Session and ending with the beginning of the next Fall Semester.

4. An individual terminating membership in a carpool shall negotiate a refund of their portion of the cost of a parking permit with the remaining carpool members. Refunds to individual carpool members will be granted once refund is authorized.
5. Virtual Carpool Parking Permits are transferable between registered carpool Vehicles on a day-to-day basis.
6. The Administrative Officer or his/her appointed delegate may issue ten (10) temporary daily Virtual Parking Permits per year at no charge as described in Section 2-6 of these Ordinances, for the Carpool Permit.
7. Carpool Vehicles on Campus without a Virtual Carpool Parking Permit must park in a visitor parking space in an area controlled by parking gates, parking meters or mobile payment and pay any related fees.
8. A parking violation involving a registered Vehicle not having a Virtual Carpool Parking Permit assigned at the time of the violation is the responsibility of the registered owner of the Vehicle whether or not he/she is a member of a carpool.

**SECTION 2-8: Disability Parking Permits**

1. Any faculty or staff member or student who is temporarily disabled may apply for a Temporary Disability Permit for up to a two-week period at Parking and Transportation Services. Standard parking fees may apply. A completed Student Health Center Temporary Permit Application or a signed and dated letter from the individual’s attending physician stating the need for temporary disabled parking must be provided.
2. Any faculty or staff member or student with a disability for more than two weeks and needs to utilize a disability parking space must obtain a State issued disability placard from the North Carolina Department of Motor Vehicles, register the placard with Parking and Transportation Services, and purchase an appropriate campus parking permit.
3. Disability parking privileges are not transferable to any other person or account and may only be utilized on the Vehicle(s) registered with Parking and Transportation Services.
4. Disability Placards must be used in accordance with State of North Carolina Disability Placard policies NCGS §20-37.6.

## **SECTION 2-9: Special, Oversized Vehicle, Visitor, Conference and Event Parking**

1. Special Parking Permits shall be issued at the direction of the Administrative Officer or his/her designee and shall be valid in any authorized parking area on the Campus for a defined period of time.
2. Oversized Vehicle parking arrangements should be made in advance of parking on campus by contacting UNC Charlotte Parking and Transportation Services. Additional parking fees may apply.
3. Visitors may park in metered spaces or designated visitor parking.
4. The Administrative Officer or his/her appointed delegate is authorized to issue Conference or Event Parking Permits for designated periods of time to persons attending seminars, conferences and events on Campus.
5. The University Conferences, Reservations and Events Services (CRES) Coordinator shall request Conference or Event Parking Permits from Parking and Transportation Services and shall invoice them as part of the conference costs at a rate as defined in Section 2-2. Conference and Event Parking Permits will indicate the title of the seminar, conference or event, the date(s) for which the parking permit is valid and the areas authorized for parking.
6. A person attending a seminar, conference or event who does not display a Special / Conference / Event Parking Permit is a visitor and is restricted to parking in metered zones, gated visitor areas or areas which permit the use of mobile payment.
7. Event hosts on campus may elect to offer a validation option where guests can park in gated visitor facilities, bring their entry ticket to the event and have the event validate the ticket to be used to exit the facility. These validations can be in to form of a type of discount or full validation. Validation amounts would then be billed back to the event host by Parking and Transportation Services.
8. Monies collected for conference and event parking shall be deposited into the UNC Charlotte Parking and Transportation Services Account unless otherwise authorized in advance by the Administrative Officer or his/her appointed delegate.

## **SECTION 2-10: Display of Parking Credentials**

1. Parking Credentials or Physical Permits are required at all times when parking on University property.
2. Parking Credentials or Physical Permits shall be properly displayed on the Vehicles for which they are issued.
3. The location of a properly displayed Parking Credential or Physical Permit, unless otherwise provided by the Administrative Officer or his/her appointed delegate, shall be in accordance with the instructions in these Ordinances or as associated with the Parking Credential or Physical Permit.
4. The entire Parking Credential or Physical Permit shall be clearly visible and legible.
5. Parking Credentials or Physical Permits must be properly displayed at all times when parked at the University unless parked at a meter or in a visitor parking area.
6. Physical Parking Permits shall be displayed (hung) from the interior rearview mirror of the (front) windshield with the valid date(s) and Vehicle information facing the front windshield when such Vehicles are parked on Campus.
7. If a printed Physical Parking Permit is used, it must be clearly visible on the driver's side front windshield or dash with the valid date(s) and Vehicle information facing the front windshield when such Vehicles are parked on Campus.



8. Physical Parking Permits are not transferable to another person and may only be used on a Vehicle registered with UNC Charlotte Parking and Transportation Services.
9. Motorcycle and moped permits are digitally assigned to the eligible motorcycle/moped owners.
10. Vehicles who have registered their Virtual Parking Permit with their Vehicle license plate, must pull in to a parking space so that license plate on the rear of the Vehicle can be easily seen from the drive lane, unless Vehicle has a state-issued front license plate or plate issued by UNC Charlotte Parking and Transportation Services.
11. All Vehicle license plates (front and rear) must be properly mounted on the Vehicle using the Vehicle manufacturer's license plate mounting location in order to allow LPR systems to properly read license plate. License plates mounted in such a way where LPR systems cannot properly read license plate may result in the issuance of a citation.

### **SECTION 2-11: Fraudulent, Counterfeit, Altered or Unauthorized Display of Physical Parking Permits or Parking Credentials**

1. No person shall obtain, attempt to obtain, or use in a manner contrary to these Ordinances an altered, stolen, counterfeit, or improperly issued Physical Parking Permit or Parking Credential or shall assist in such an offense. Fraudulent registration of a Vehicle shall include the provision of a false name, address, university ID number, Vehicle license plate, or any other information known to be false.
2. No person shall display a Physical Parking Permit or Parking Credential on a Vehicle that was not issued to that person for use with that specific motor Vehicle.
3. No person shall display a lost, stolen, counterfeit, or an altered Physical Parking Permit or Parking credential or a Physical Parking Permit or Parking Credential issued to another person.
4. Valid University-Issued Physical Parking Permits or Parking Credentials are non-transferable and may only be obtained through the Parking and Transportation Services Office.

## **ARTICLE III PARKING CONTROL**

### **SECTION 3-1: General**

1. The control of parking on Campus is required to protect the health and safety of faculty, staff, students, and visitors and to permit the conduct of University business. Responsibility for finding a legal parking space rests with the Vehicle operator. Vehicle operators shall obey any parking sign or control device placed in accordance with the provisions of these Ordinances unless otherwise directed by police officer or other official.
2. The Administrative Officer or his/her appointed delegate, in his/her discretion, is authorized to install signs in conspicuous places prescribing a maximum permissible time that a Vehicle may park in any parking area or parking lot. No person shall park a Vehicle for a period of time longer than that indicated by such signs.
3. The Administrative Officer or appointed delegate, in his/her discretion, is authorized to create lines, signs, or other markings to indicate a particular angle or manner of parking in a parking area.
4. No person shall park a Vehicle except at the angle or in the manner so indicated, and no person shall park a Vehicle in such a manner as to occupy more than the space indicated with lines, signs or markings for one Vehicle unless authorized in advance by the Administrative Officer or his/her appointed delegate.

5. The absence of "No Parking" or "Fire Lane" signs or lack of curb paint cannot be interpreted as meaning that parking is permitted.
6. Parking is prohibited in all areas except those specifically authorized in these Ordinances.
7. A valid license plate must be clearly displayed on a Vehicle at all times while on campus property, per N.C.G.S. 20-63(g).
8. Any Vehicle parked in the same area for longer than (72) hours, (defined as "Vehicle storage") without prior authorization from Parking and Transportation Services is prohibited and may result in a citation and/or boot/tow violation.
  - a. Any Vehicle assigned to a valid Resident permit, parked in a resident parking area may be deemed as a "stored Vehicle" if left in the same area for longer than (1) semester and may also be subject to a citation and/or a boot/tow violation.

### **SECTION 3-2: Parking in Accordance with Parking Permits**

1. No person shall park a Vehicle within any area other than the one authorized by a Virtual or Physical Parking Permit associated with the Vehicle. Vehicles associated with a Virtual or Physical Parking Permit in accordance with these Ordinances may park only as indicated by use of those Virtual or Physical Parking Permits and their related restrictions.

### **SECTION 3-3: Metered Spaces**

1. The Administrative Officer or his/her appointed delegate is authorized to designate, at his/her discretion, locations for the installation of parking meters or multi-space parking pay stations or use of mobile payment on Campus.
2. All persons with delegated authority to enforce the observance of traffic, parking, and registration of motor Vehicles on the Campus are hereby authorized and directed to enforce the parking time limits prescribed by these parking meters, multi-space parking pay stations or mobile payment application.
3. Metered parking and mobile payment shall be enforced at all times, except during University holidays.
4. Vehicles associated with the "N" parking designation and parked on Campus between the hours of 8:00 a.m. and 3:00 p.m. must park at meters, in visitor decks or use mobile payment in an approved visitor space and pay the required amount.
5. The operator of any Vehicle, including those with Virtual or Physical Parking Permits, parked at a metered space must pay the meter fee.
6. When a meter is broken the operator must move the Vehicle to another metered space.

### **SECTION 3-4: Controlled-Access Lots**

1. To ensure availability of visitor parking and provide control of certain reserved areas, access to such areas may be controlled by:
  - a. pay-as-you-exit
  - b. pay-as-you-enter
  - c. access controlled gates
  - d. pay-on-foot station
  - e. license plate recognition
  - f. pay-by-license station
  - g. multi-space meter

h. mobile payment

2. The Administrative Officer or his/her appointed delegate is responsible for allocating premium parking areas, and collecting the premium access fee. The fee associated with this access is stated in Section 2-2.
3. A fee will be collected based on length of time parked in pay-as-you-enter/exit lots, not to exceed a daily, per visit fee unless parked in a mixed use facility during peak hours as stated in Section 2-2.
4. No person shall enter or park in controlled-access lots during the posted hours without paying the appropriate fee or using a valid Virtual or Physical Parking Permit for that parking area as described in these Ordinances.
5. The fee as defined in Section 2-2 will be assessed for a lost payment ticket in a visitor parking area or for issuance of a Parking Payment Voucher.
6. Access to gated parking areas is non-transferable and may only be used in conjunction with the Vehicle Parking Credential or Physical Permit to which the access has been assigned by Parking and Transportation Services.
7. Access to gated areas issued to state Vehicles are valid only for the Vehicle to which it is assigned by Parking and Transportation Services.

**SECTION 3-5: Reserved Parking**

1. A sufficient number of parking spaces shall be reserved to accommodate Service Vehicles, State-owned Vehicles, motorcycles/mopeds, visitors, and to meet special needs as they arise. The Administrative Officer or his/her appointed delegate shall determine the precise location and status of reserved spaces.
2. The Administrative Officer or his/her designee must approve reserved spaces for individuals or departments.
3. Reserved parking spaces as approved by the Administrative Officer or his/her designee, except those reserved for Handicap Parking or University Owned Vehicles registered to the State of North Carolina or other governmental agency, will be assessed a one-time Reserved Parking Assignment fee and an annual Reserved Parking fee as defined in Section 2-2. ***The Reserved Parking Fees shall be in addition to any applicable Virtual or Physical Parking Permit fees.***
4. ***Reserved parking spaces are intended to support restricted parking access to designated workplaces. During Large Scale Events, the University reserves the right to designate any reserved parking spaces for exclusive use of the event. Every effort will be made to provide those who have purchased a reserved space an alternative parking area to access their Campus workplace or academic facility during a Large Scale Event.***
5. Certain parking spaces across campus are designated for the campus' car share Vehicles only. Parking any non-campus car share Vehicle in these spaces may result in the Vehicle being cited, immobilized or towed at the owner's expense.
6. Certain parking spaces across campus are equipped with electric Vehicle charging stations (EVCS), permitting electric Vehicles to charge while parking. Parking in these spaces while not actively charging your Vehicle or utilizing the space with a Vehicle that does not require charging may result in the Vehicle being cited, immobilized or towed at the owner's expense.

### **SECTION 3-6: Mobility Device Parking**

1. No person shall leave a Mobility Device parked or left in any manner that blocks or impedes a sidewalk, stairway, doorway, or accessible ramp, or otherwise restricts ingress and egress to university facilities. No person shall secure a Mobility Device to any structure not intended for such parking, including a light pole, tree, bench, handrail, fence or waste receptacle. Mobility Devices must be parked and/or secured in accordance with these Ordinances.
2. Bicycles must be secured to bicycle racks / or inside bicycle lockers.
3. Mobility Devices may not be operated inside any Campus building, including parking decks.
4. University Police or Parking and Transportation Services may remove locks and impound Mobility Devices that are illegally parked or deemed as abandoned. Upon identification of the owner and addressing related penalties, the Mobility Device shall be released to the owner. In addition to impoundment, a parking citation may be issued. University Police may also issue a Campus appearance ticket or university citation.
5. For Mobility Device use policies while on campus, refer to the University's Transportation Policies Manual.
6. Individuals may register their personal bicycle and obtain a registration sticker through the Office of Parking and Transportation Services. There is no charge for registration of bicycles. The University will use registration information to assist in providing notice to the owner before removing and impounding a bicycle, to request the owner take action, to assist with recovery of property and other reasonable purposes.
7. Shared Mobility Devices must be registered with Parking and Transportation Services and cannot exceed the maximum quantity of devices permitted on campus at any given time. Shared Mobility Devices must be owned or operated by a Shared Mobility Device vendor approved by Parking and Transportation Services.
8. Shared Mobility Devices must be parked in a designated rack/hub or campus bike rack when not in use and will not be permitted to be left in the open.
9. Certain bicycle/device racks and hubs on campus are reserved for the University's Shared Mobility Device program only. These racks are spread out across campus and have a different appearance than the University's standard racks/hubs. Visit <http://pats.uncc.edu> for a visual representation of these racks/hubs and a campus map of these locations. Shared Mobility Devices unassociated with the University's Shared Mobility Device program that are found utilizing these racks/hubs may be cited or impounded.
10. Parking and Transportation Services, University Police or Facilities Management may publish special regulations prohibiting Mobility Device parking and allowing for removal of Mobility Devices in a specified area(s) of Campus during designated periods for building construction, ground maintenance and improvements, university functions, or for other reasons. The University will post notice of such special regulation in the affected Mobility Device parking area in advance of the special regulation taking effect. The University will provide alternative Mobility Device parking areas when parking is prohibited for more than 30 days. Mobility Devices not removed from such areas or parked after the special regulations are in effect may be cited or impounded.
11. Operators shall not abandon their Mobility Devices on campus. A Mobility Device may be deemed abandoned if it is left unattended for long periods of time (>30 days) or is determined to be "derelict" under North Carolina General Statute 20-137.7. Mobility Devices deemed abandoned may be removed and impounded. The University is not liable for any damages caused to a Mobility Device during impoundment, including damage to device locks. After graduations, the end dates of standard housing contracts, and at other times as reasonably

necessary, the University will identify Mobility Devices it deems to be abandoned and proceed with removal and impoundment.

12. Fines may be imposed for improper parking of a Mobility Device. Fees may be reduced for first offense and/or for registration of the device. Impounded Mobility Devices that remain unclaimed after attempted notice may be disposed of by University Police in accordance with NCGS §15-12.
13. Below, is a chart which summarizes where certain mobility devices can be used on campus:

	Public Vehicular Areas	Sidewalks	Pedestrian Areas	Parking Lots	Parking Decks	Inside Campus Buildings
Vehicle	✓	✗	✗	✓	✓	✗
Bicycle	✓	*	*	✓	✗	✗
Personal Mobility Device	✗	*	*	✗	✗	✗
Personal Motorized Mobility Device	✓	*	*	✓	✗	✗
Shared Mobility Device	✓	*	*	✓	✗	✗

\* Restrictions apply. See UNC Charlotte Transportation Policies Manual for details.

**SECTION 3-7: Grilling/Cooking and Open Flame Devices in Parking Decks or Structures**

1. Grills and other open flame cooking activities are prohibited, with the exception of events where the Parking Deck Expanded Tailgating Program is in effect. Prohibited items in parking decks include but are not limited to:
  - a. charcoal, propane, butane or electric grills
  - b. smokers
  - c. deep fryers
  - d. generators
2. Parking Deck Expanded Tailgating Program
  - a. Propane grills will be permitted on the top levels of the West Deck, Union Deck and CRI Deck only.
  - b. Only those spaces on the level sections of the top of the decks will be permitted for expanded tailgating, i.e. expanded tailgating will not be permitted on the ramps between levels.
  - c. Tailgates, tailgate supplies, grills, and attendees will not be permitted in the drive lanes as this creates fire, safety, and emergency vehicular egress issues.
  - d. To accommodate tailgating activities in these areas one third (1/3) of the parking spaces will be used for parking Vehicles and the other 2/3 of the parking spaces will be reserved for tailgating activities and equipment; propane grills will be permitted in these areas only.
  - e. Propane is the only fuel permitted in these locations to avoid the danger created by other fuels (sparks, ashes, tipping and spillage, etc.) and the need for ash receptacles.

### **SECTION 3-8: Camping and other activity prohibited in Parking Decks or Lots**

1. Use of UNC Charlotte parking decks, parking lots or bus shelters for living accommodation purposes such as sleeping, or making preparations to sleep (including the laying down of bedding for the purpose of sleeping), or storing personal belongings, or placing any tents or other temporary shelters is prohibited.
2. Use of University parking decks or lots to facilitate Vehicle repair, maintenance, or customization shall be strictly prohibited without prior authorization from the Administrative Officer or his/her designee. Vehicles must be fully operable, completely assembled, supported by inflated tires and not supported by blocks, jacks or similar supports. Any damage to University property, as a result of such use, shall be billed back to the Vehicle owner or Virtual or Physical Parking Permit holder.
3. Violators may have their parking privileges revoked without refund.
4. Use of electrical outlets and/or electrical service inside or outside parking decks or lots is prohibited unless prior written approval has been granted by Parking and Transportation Services.
5. Loitering or the gathering of large groups in University Parking Decks or Lots without prior written permission from the Administrative Officer or his/her appointed delegate or University Police is prohibited.
6. Any solicitation, flyering, polling/surveying, advertising, etc. in parking decks and lots, at Shared Mobility Device hubs/racks or lockers, or at bus stops/shelters without prior written approval by the Administrative Officer or his/her appointed delegate is prohibited and may be cause for incurring fines.

## **ARTICLE IV TRAFFIC CONTROL**

### **SECTION 4-1: General Regulation**

1. The operator of any Vehicle or Mobility Device shall obey the lawful instruction of any police officer, parking/traffic control officer and of any official traffic sign or control device placed in accordance with the provisions of these Ordinances, unless otherwise directed by a police officer.
2. Any moving violation of Article IV shall constitute a Traffic Offense.
3. These Ordinances are intended only to supplement the statewide motor Vehicle laws, all provisions of which, under the terms of General Statutes 116-44.4 and 116-44.5, apply to the University Campus. Moving violations may result in a citation to District Court, Mecklenburg County, as prescribed by North Carolina State Law.
4. Unless otherwise provided in these Ordinances, all vehicular traffic shall be restricted to paved thoroughfares and parking areas, except that Mobility Devices may be driven or ridden upon designated sidewalks and walkways, many with speed and time restrictions. This Section does not prohibit University Vehicles from being driven in any area necessary to perform construction, maintenance, or service work.
5. Notwithstanding any other Article of these Ordinances or any definition provided herein, any Vehicle or Mobility Device operated on a Street, Highway, or Roadway, must comply with this Article IV and all Traffic Control Ordinances and Regulations.

## **SECTION 4-2: Speed Limits**

1. The maximum speed on thoroughfares on the Campus shall be 20 miles per hour for all Vehicles and Mobility Devices except those emergency Vehicles actually handling emergencies. The Administrative Officer or his/her appointed delegate shall install signs indicating the speed limits where they may be easily seen.
2. The maximum speed of 10 miles per hour is fixed for all parking areas on Campus.
3. A maximum speed of 35 miles per hour is hereby fixed for Alumni Way from Harris Boulevard to the greenway and a maximum speed of 20 miles per hour from the greenway to Cameron Boulevard.
4. No person shall operate a Vehicle or Mobility Device in excess of the speed limits designated in these Ordinances and/or on posted signs.

## **SECTION 4-3: Stop Intersections**

1. Pursuant to North Carolina General Statutes, the Administrative Officer or his/her appointed delegate shall erect signs at intersections which require Vehicle operators to come to a full stop on the streets designated as stop streets. Whenever any such sign is erected, no person shall fail to stop in obedience to the stop sign and to yield the right-of-way to Vehicles being operated on the through streets.

## **SECTION 4-4: Vehicular Traffic at Marked Crosswalks; Sidewalks**

1. Pedestrians have the right of way in crosswalks and sidewalks at all times. No Vehicle or Mobility Device Operator shall fail to stop and yield the right-of-way when there is a pedestrian in a crosswalk.

## **SECTION 4-5: Pedestrian Obstructing Traffic**

1. No pedestrian shall walk or remain on any street, roadway, alley, driveway, parking lot, or parking area in such a careless, negligent, or willful manner so as to endanger his safety or to constitute an unreasonable impediment to lawful vehicular traffic.
2. Pedestrians are required to obey all traffic control devices including "Don't Walk" lights.

## **SECTION 4-6: Signs and Devices**

1. The Administrative Officer or his/her appointed delegate shall erect regulatory signage at appropriate locations on Campus.
2. No person shall operate a Vehicle or Mobility Device in a direction opposite to that indicated by signs or markings installed pursuant to these Ordinances.
3. When stop signs are installed or when clearly marked stop lines are painted upon any roadways intersecting any other roadways pursuant to these Ordinances, Vehicle and Mobility Device operators shall stop at every such sign or stop line except when directed otherwise by a police officer, parking/traffic control officer or by a traffic control signal.
4. When yield signs are erected, placed, or installed, upon any streets or roadways intersecting any other streets or roadways, Vehicle operators shall yield at every such sign, except when directed otherwise by a police officer, parking/traffic control officer, or by a traffic control signal.

5. No person shall, without lawful authority, alter or attempt to alter, deface, injure, knock down, or remove any official traffic or parking control sign or service or any part thereof.

**SECTION 4-7: Prohibited Use of Streets**

1. In addition to specific controls over parking and Vehicle/Mobility Device operation contained in these Ordinances, the controls set forth in this Section are established to reduce the likelihood of interference with the mission of the University and to protect the health, safety and property rights of all persons on the Campus.
2. No person shall use the public vehicular areas of the Campus of the University for the purpose of advertising, selling or offering for sale by sign, poster, drawing or photograph, by crying out, or by using any loud speaker or musical instrument.
3. This section shall not be deemed to prohibit the sale or delivery of goods to dining halls or other duly authorized selling agencies of the University, or to prohibit the sale of groceries and other necessary household commodities to residents of housing operated, owned, or sponsored by the University. The Administrative Officer or his/her appointed delegate may authorize the selling of articles, commodities, or services by student organizations chartered by the Chancellor or the Student Government Association of the University on the Campus, but not for the use of any Vehicle other than as provided in these Ordinances.
4. The Administrative Officer or his/her appointed delegate shall have the authority to close any street, roadway, alley, driveway, parking area, or any portion thereof on the Campus of the University when it shall appear necessary for the purpose of an event, construction or maintenance work, or for the protection of pedestrians. When proper signs, barriers, or obstructions have been erected to give notice of such closing, no person shall drive into or upon such street, roadway, alley, driveway, parking lot, or portion thereof.
5. No person, firm, or corporation shall throw, dump, or place in any manner any trash, garbage, or any other articles or substances on any street, roadway, alley, or on any place where such matter may be blown, washed, or fall upon any such public vehicular area. This Section shall not be deemed to prohibit any construction or maintenance work.

**SECTION 4-8: Interference with Traffic**

1. No person shall park or stop a Vehicle or Mobility Device in such manner as to interfere with normal vehicular or pedestrian traffic.

**SECTION 4-9: Service Vehicles**

1. The use of Service Vehicles on Campus is subject to University Policy 604.3, Service Vehicles. To the extent that Policy 604.3 may conflict with these Ordinances, these Ordinances prevail.
2. Service Vehicles shall not use the following during normal work hours, 8:00 a.m. to 5:00 p.m., Monday through Friday:
  - a. the sidewalk areas between the McEniry Building and the Prospector;
  - b. the sidewalk areas between the Auxiliary Services Building and the McEniry Building;
  - c. the sidewalk areas between the Auxiliary Services Building and the C. C. Cameron Applied Research Center;
  - d. the quad area immediately adjacent to the Belk Plaza;
  - e. the plaza area adjacent to the College of Education and the College of Health and Human Services;



- f. the sidewalks adjacent to Barnard, Macy, Denny, Garinger, and Winningham buildings;
  - g. the sidewalks leading from the Reese Building to the high-rise Residence Halls and to Memorial Hall;
  - h. all brick paved areas, unless the destination facility is not accessible via an alternative rout; and.
  - i. parking lot 16A.
3. Service Vehicles shall avoid travel in the central area of Campus and pedestrian routes to and from the Residence Halls when students are changing classes if schedules can be altered. Only those Service Vehicles with a destination of a central Campus facility shall be in that area. If a Service Vehicle must travel in the central area of Campus when pedestrians are present, cart speeds shall be reduced to a walking pace. Operators shall either stop or go around groups of people.
  4. No person shall operate a Service Vehicle in the Colvard Arcade at any time.
  5. Operators shall park Service Vehicles so that they do not obstruct normal egress to and from buildings or block exits or paths of pedestrian travel on sidewalks.
  6. Persons shall load equipment onto Service Vehicles so that it does not create a hazard to pedestrians and does not exceed the width of the Service Vehicle.
  7. Passengers in Service Vehicles shall be seated at all times.
  8. Passenger capacity or other published safety considerations proposed by the manufacturer of a Service Vehicle shall not be exceeded. Passengers shall keep all hands and feet inside Service Vehicles.
  9. No person shall use a Service Vehicle to tow any equipment, unless it is properly equipped to do so (i.e., trailer hitches, etc.).
  10. The University shall assign a number to all Service Vehicles and affix the number to the front and the rear of the Vehicle. The numbers shall be a minimum of four (4) inches high and contrast with the color of the Service Vehicle so they can be easily seen.
  11. A non-University Service Vehicle shall not be used on Campus without written authorization from the Director of Parking and Transportation Services or his/her appointed delegate.
  12. Each Department shall be responsible for disseminating these Ordinances to all University staff members who operate Service Vehicles and ensuring that appropriate corrective actions are taken when violations of these Ordinances are reported.
  13. Violations under this Section shall be referred to the Department Head responsible for the Service Vehicle. If a Service Vehicle cannot be identified, violations shall be referred to the Department of Police and Public Safety.
  14. In addition to administrative referrals above, operators of Service Vehicles may receive civil penalty citations for violations of these Ordinances.
  15. The Vice Chancellor for Business Affairs must approve the purchase of Service Vehicles.
  16. Section 4-9 shall not apply to University approved motorized wheel chairs or University paratransit Vehicles transporting persons with disabilities.

#### **SECTION 4-10: Reporting Accidents**

1. Any person required by law to make a report of an accident on Campus involving motor Vehicles shall also make a report of such accidents to the Department of Police and Public Safety.

**ARTICLE V  
CITATIONS, PENALTIES AND COLLECTIONS**

**SECTION 5-1: Violation Notices**

1. The Administrative Officer or his/her appointed delegate shall issue citations to persons who violate these Ordinances. The Administrative Officer or his/her appointed delegate shall prescribe citations. Any person who receives a citation shall cooperate fully with the appropriate authorities and furnish any requested information and documents.
2. Parking citations shall be conspicuously affixed to Vehicles or generated electronically and emailed or mailed to the primary email/physical address associated with the registered Vehicle or Virtual or Physical Permit owner. Traffic citations shall be given to the Vehicle operator at the time the operator violates these Ordinances or other law.
3. Citations for tampering with parking equipment, failure to pay at a visitor parking area, Vehicle tailgating in or out of parking facility and Payment Vouchers will be issued by mail or email. Evidence of equipment tampering or evidence that the Vehicle did in fact fail to properly submit payment or legally enter or exit a parking facility will be maintained by Parking and Transportation Services. The evidence can be scheduled and viewed by the cited party at the Parking and Transportation Services office during normal business hours.
4. Any student or faculty/staff member who uses his or her Parking Credential or Physical Parking Permit to allow any Vehicle other than the one registered to the Parking Credential or Physical Parking Permit to enter or exit from a visitor parking facility shall be held responsible for payment of the maximum daily parking rate (or all rates associated with visitor parking in a mixed-use facility during peak hours as described in Section 2.2), any citations issued and issued a Parking Payment Voucher for each Vehicle allowed to exit.
  - a. Photographic and/or electronic data is an acceptable method to verify the misuse.
5. Any Vehicle operator found using a lost, stolen or altered credential on any Vehicle will have the Vehicle immobilized or towed, cited for *Forged, Altered or Stolen Credential* (Section 5.2) and will be referred to the Dean of Students Office for violation of the Code of Student Responsibility.

**SECTION 5-2: Penalties**

1. Any person violating any provisions of these Ordinances or a regulation issued pursuant hereto is subject to a civil penalty as indicated in the following schedule:

<b><u>Violation #</u></b>	<b><u>Violation</u></b>	<b><u>Penalty</u></b>
01	Improper Display Or Use Of Parking Permit or Parking Credential <i>(not clearly visible or not displayed as instructed)</i>	\$20
29	Failure to Display Issued Parking Permit or Credential <i>(issued permit or credential not visible in/on Vehicle)</i>	\$20
22	Shared Permit / Credential Violation	\$60
31	Failure to pay Visitor Parking fee at designated Visitor Parking Deck or metered area	\$50

	<i>(departing visitor parking deck by any means other than paying the appropriate fee before exiting). This penalty is in addition to Parking Payment Voucher, issued as set forth in Section 2-2.</i>	
04	Meter or Mobile Payment Time Violation	\$30
02	Line Straddling or Other Improper Parking Method <i>(includes backing in to parking space without an approved front license plate, prohibiting the Vehicle's license plate number to be read from the drive lane as per Section 2-10(10))</i>	\$30
03	Parking In A No-Parking Area	\$50
05	Parking In An Improper Area For The Virtual or Physical Parking Permit	\$40
25	Registration Violation	\$60
07	Parking On The Grass	\$50
10	Parking Without A Valid Virtual or Physical Parking Permit	\$80
24	Manually forcing a gate arm open, removing a gate arm, breaking a gate arm or removing, attempting to remove or tampering with parking equipment including license plate recognition cameras <i>(Costs to repair or replace damaged equipment will be issued via a Restitution Payment Voucher)</i>	\$80 (plus any cost to repair or replace damage to equipment)
95	Removing, attempting to remove or tampering with an immobilization device (boot) <i>(This penalty is in addition to boot removal fee as described in Section 2-2(9) of this ordinance. Costs to repair or replace damaged equipment will be issued via a Restitution Payment Voucher)</i>	\$80 (plus any cost to repair device or to replace device)
16	Parking in a Restricted Parking Area or Space or parked in time-limited spaces beyond allotted time	\$80
15	Improper Use of Parking Area <i>(Includes violation of Section 3-8 of this ordinance)</i>	\$80
08	Blocking Traffic, Crosswalk, Pedestrian Access or Bus Pull-Off	\$80
14	Traffic Offense	\$50
11	Parking In A Tow-Away Zone or Fire Lane	\$150
17	Parking In A Reserved Space.	\$150
12	Parking In Or Blocking Access To A Space Or Accessibility Ramp For The Disabled	\$250

13	Forged, Altered or Stolen Credential or Physical Permit	Equal to the cost of an annual virtual parking permit
21	Illegal Parking or Storage of a Mobility Device	\$40

**SECTION 5-3: Payment of Penalties**

1. The penalty for the first violation issued to one person in an Academic Year, if paid within ten business days from date of issue, will be discounted fifty percent (50%), with the exception of the penalty for the following:
  - a. False or fraudulent virtual or physical parking permits, parking credentials
  - b. Failure to pay visitor parking fee
  - c. Parking in or blocking access to a space or accessibility ramp for the disabled.
  - d. Tampering with parking equipment.
  - e. All subsequent penalties must be paid at full value.
2. Penalties not paid will be assessed as follows:
  - a. **Students:** May be charged to the individual’s student account with the University and treated as any other debt due the University, or student account placed on hold
  - b. **Staff/Faculty:** Deducted from member's payroll check.
  - c. **Visitors:** Billed to the individual’s address
  - d. Any penalties not paid are eligible to be sent to a collection agency if other means of collection via University systems is not available or successful.
  - e. Any payment that results in a reversal, including but not limited to acts of fraud, returned checks, chargebacks, or any other actions that result in non-payment, will be immediately processed using the student’s account, a staff or faculty member’s payroll deduction or via a collection agency.
3. Any outstanding account balances must be paid to zero before purchasing a Virtual or Physical parking Permit.
4. If an account has reached boot/tow status, penalties must be paid in full in order to have campus parking privileges restored.
5. A penalty assessed against a visitor to the Campus, unless paid or properly appealed within ten (10) business days following the date of violation, may result in the issuance of an enforcement warrant as a violation of North Carolina General Statutes.

**SECTION 5-4: Vehicle & Mobility Device Towing, Immobilization, & Impound**

1. The Administrative Officer or his/her appointed delegate and University Police officers shall have the authority to remove to a place of storage or to immobilize by attaching a device to prevent its removal, any Vehicle:
  - a. receiving four (4) or more citations, seven (7) or more parking or Restitution Payment vouchers, a combination of 7 citations and/or parking or Restitution Payment vouchers, or \$250 or more in fees/fines which remain unpaid on one or more Vehicles registered to the same individual.
  - b. parked in any manner other than as provided in these Ordinances.

- c. blocking the proper movement of any other Vehicle to or from lawful parking spaces or bus stops/pull-offs for a period longer than five minutes.
  - d. parking in a space designated as reserved, including but not limited to
    - i. spaces designated for University personnel as approved by the Administrative Officer or his/her delegate.
    - ii. spaces designated for University and/or State Vehicles as approved by the Administrative Officer or his/her delegate.
  - e. parked on a sidewalk or crosswalk, on grass or lawn, or on the roadway side of a Vehicle stopped or parked at the edge or curb of a street or roadway.
  - f. Vehicles with mechanical problems, left in an unauthorized area in excess of time authorized by University Police or Parking and Transportation Services.
  - g. owned or operated by a student who is prohibited from parking a Vehicle on Campus or in a specifically designated Campus location as a sanction resulting from a disciplinary proceeding conducted under the UNC Charlotte Code of Student Responsibility.
2. The Administrative Officer or his/her appointed delegate and University Police officers shall have the authority to immobilize by attaching a device to prevent its removal, any Vehicle:
    - a. failing to display a license plate and/or the Vehicle identification number or the Vehicle is otherwise rendered unidentifiable by Parking and Transportation Services or the Department of Motor Vehicles.
  3. The owner, operator or any person attempting to retrieve the offending Vehicle or Mobility Device shall be liable for payment of all outstanding University fines and fees and reasonable towing, impound and storage fees if the Vehicle or Mobility Device is so removed and stored and shall be liable for all charges associated with removal of the immobilizer where applicable. The University is not responsible for damage to a Vehicle or Mobility Device resulting from towing, removal or immobilization.
  4. It shall be a violation of these Ordinances to remove, attempt to remove or tamper with an immobilization device.
    - a. Any damage caused to the immobilization device shall be charged to the Vehicle owner or Virtual or Physical Parking Permit holder of the Vehicle to which it was attached, at current repair cost or replacement cost if the device cannot be repaired.
  5. If a Vehicle remains booted overnight in a visitor or other permitted area, daily visitor fees may apply.
  6. The Administrative Officer or his/her appointed delegate and University Police officers shall have the authority to impound any Mobility Device:
    - a. parked or operated in any manner other than as provided in these Ordinances.
    - b. parked on a sidewalk or crosswalk, on grass or lawn, or at the edge or curb of a street or roadway.
    - c. owned or operated by a student who is prohibited from operating a Mobility Device on Campus or in a specifically designated Campus location as a sanction resulting from a disciplinary proceeding conducted under the UNC Charlotte Code of Student Responsibility.
    - d. owned or operated by a company that is not an approved Shared Mobility Device vendor through Parking and Transportation Services.
    - e. that is not properly registered through Parking and Transportation Services.
  7. Impounded Mobility Devices that are not retrieved within (24) hours are subject to daily storage fees until the device is retrieved.

### **SECTION 5-5: Collection Methods**

1. Debts owed by employees of the University may be deducted from payroll checks.
2. Debts owed by students may necessitate that a "hold" status be placed with the University Registrar.
3. The University may collect debts through funds associated with account refund balances.
4. The University may use a collection agency to collect debts from individuals whose debts may not be collected by payroll deduction or by other means.
5. Debts owed by individuals not eligible for payroll deduction may be subject to garnishment of their North Carolina State income tax refund.
6. Parking and Transportation Services limits the number of coins accepted as form of payment to \$100.00 USD in dollar coins, \$50.00 USD in quarters, \$20.00 USD in dimes, \$10.00 USD in nickels or \$5.00 USD in pennies, or no more than 200 total coins for payments up to \$100.00. Payments over \$100.00 USD may not be made in coins. Foreign & Canadian currency is not accepted.

### **SECTION 5-6: Civil Suits for Recovery of Penalties**

1. When the Chancellor determines that civil penalties validly imposed for violation of these Ordinances cannot or will not be collected through normal administrative procedures, he/she may request the Attorney General of North Carolina to bring a civil action against the offender in the name of the State for the recovery of the penalties.

### **SECTION 5-7: Habitual Offender/Repeated Offenses**

1. The Chancellor may provide for appropriate administrative sanctions for violations occurring on the Campus if an offender does not pay a valid penalty or commits repeated traffic or parking offenses. Appropriate administrative sanctions include, but are not limited to, revocation of the Virtual or Physical Parking Permit and termination or suspension of enrollment or employment.
2. The Administrative Officer or his/her appointed delegate shall have the authority to revoke the parking privilege of a Habitual Offender for the remainder of the Academic Year in which the violations occurred.
  - a. As a result of loss of parking privileges, the Habitual Offender's Virtual or Physical Parking Permit shall be immediately terminated by Parking and Transportation Services with no refund.

## **ARTICLE VI APPEALS**

### **SECTION 6-1: Appeals**

1. Any person cited for a **parking** violation under these Ordinances for which a civil penalty is imposed or a vehicle is impounded or immobilized may appeal on-line or in writing using the standard appeal form available from Parking and Transportation Services within ten business days of the date of the citation to Parking and Transportation Services.
  - a. If the first level appeal is denied, the penalty for the first violation in an Academic Year, if paid within ten business days from date of appeal decision, will be discounted fifty percent

- (50%), with the exception of the penalties as defined in Section 5-3(1) of these Ordinances.
- b. If the first level appeal is denied, it may be further appealed as a second level appeal, to the Director of Parking and Transportation Services or his/her designee, within ten business days from the date of the denial at the first level appeal.
  - c. Further appeal may be made to the Associate Vice Chancellor of Business Services, within ten business days from the date of the denial at the second level appeal.
  - d. The Associate Vice Chancellor of Business Services' decision shall be the final recourse.
2. Any person cited for a **traffic** violation under these Ordinances for which a civil penalty is imposed may appeal in writing within ten business days of the date of the citation to the Office of Parking and Transportation Services.
    - a. The Chief/Director of Police and Public Safety shall serve as the Hearing Officer for traffic violations, and may consider the written appeal or conduct a hearing. The Chief/Director of Police and Public Safety's decision shall be the final recourse.
  3. Failure to meet the ten business day appeal period requirement shall result in a forfeiture of all appeal privileges.
  4. There are no provisions under these Ordinances for appeal of a Parking Payment or Restitution Payment Voucher as it is not a violation but merely a fee for parking in a visitor parking area or theft of or damage to University assets.
  5. The Chancellor has the authority to change the appeals procedure and delegate the authority to hear parking and traffic violation appeals.